

# INDIVIDUAL IN-SERVICE TRAINING CASE FORM

## Short Course

### BURGUNDY WINEMAKING SPECIFICITIES

February 12<sup>th</sup> and 13<sup>th</sup>, 2018

Academic year 2017-2018

#### SEFCA USED ONLY FRAME

N° FORMATION :

N° CONVENTION :

#### DOCUMENT TO BE ATTACHED TO THIS FORM

(Can be sent by post or scanned and sent by e-mail)

- |  |   |
|--|---|
| <input type="checkbox"/> 1 Curriculum Vitae        | <input type="checkbox"/> 1 Healthcare card Photocopy              |
| <input type="checkbox"/> 1 Identity Card Photocopy | <input type="checkbox"/> 1 Photo ID (stick it in the frame below) |

I hereby authorize the SEFCA to use my e-mail address to inform me about the new in-service training offers: Yes

#### PERSONAL DETAILS

Mr.  Ms.  Mrs.

Family Name: .....

First Name: .....

Birth name: .....

*Stick your photo  
ID here*

Street Address: .....

Zip Code:      City: .....

Phone Number | Home: ..... Mobile: .....

Phone Professional: ..... E-mail address: .....

Nationality: French  European Union  Other  (specify) .....

Date of Birth:         Birthplace: .....

Country/state: ..... Recognized as being disabled Person: Yes  No

#### IF YOU ARE AN EMPLOYEE

Name of the Company: .....

Street Address: .....

Zip Code:      City: .....

Phone Number: ..... Fax: .....

E-mail address: .....

Contact: .....



SEFCA : Service commun de Formations Continue et par Alternance - Université de Bourgogne  
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Maison de l'Université - Esplanade Erasme - BP 27877 - 21078 DIJON CEDEX  
Tél : 03.80.39.51.80 - Fax : 03.80.39.51.85 - Courriel : formation.continue@u-bourgogne.fr

## COURSES OPTIONS

Have you already attended / Are you attending the "Bordeaux Winemaking Specificities" course in Bordeaux? (a 20% discount is offered in this case)

## FUNDING ARRANGEMENTS

### FUNDING CHARGED TO THE TRAINEE (FRAME 1)

If you are paying privately for the training costs (partially or entirely) please fill out this section.

Entirely  Partially  => Complete the employer's Funding part (frame 2)

Amount of the training costs supported by the trainee :  euros

Date : Signature (required):

### FUNDING CHARGED TO THE EMPLOYER (FRAME 2)

Entirely  Partially  => Complete the trainee's Funding part (frame 1)

Amount of the training costs supported by the employer :  euros

Company funding : A year civil invoicing

About the attachments to the invoicing :

Sign-in sheets Or  Global Certification of attendance with Co-signature Trainee / SEFCA's director

Date : Signature and Stamp (required):

### RULES OF PROCEDURE OF THE SEFCA

This document can be downloaded on the SEFCA's website, here is the full address: [http://sefca.u-bourgogne.fr/images/stories/stories/docs/I014A - R%C3%A8glement\\_int%C3%A9rieur.pdf](http://sefca.u-bourgogne.fr/images/stories/stories/docs/I014A - R%C3%A8glement_int%C3%A9rieur.pdf) .

A paper version can be requested to your SEFCA correspondent.

I hereby certify that I understand the rules and procedures of the SEFCA.

Date: Signature :

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